

## **Nomination Guidelines for University Student of the Year:**

The student must be enrolled in Spanish or Portuguese at the college or university level, have a minimum of three (3) semesters of Spanish/Portuguese (the first three foundation courses-1001, 1002, 2001), and be enrolled in 2002 or a higher-level course.

The student must demonstrate a commitment to foreign languages beyond the normal realm of study (honor programs, tutoring, university and community activities that are related to foreign language and culture, etc.) The student must be nominated by a language professor through a narrative. More importantly, the nominating professor must be an AATSP member in good standing for the current year.

### **The nomination packet consists of four (4) parts:**

#### **1. Nomination cover page with the following information:**

Student name, home address, and e-mail contact, digital photo to be used in our publications;  
School name, address, telephone;  
Name and title of school administrator;  
Nominating professor's name, telephone and email contact information, and include 6 digit AATSP ID number;  
Student's current course level of Spanish/Portuguese, native/non-native status, as well as a detailed description of any outside language experience;  
Student's current semester in college,  
GPA in Spanish/Portuguese, and overall GPA;  
Experience in Spanish/Portuguese (chronological list of courses, travel, work, tutoring, etc.);  
Special university and community activities and awards (chronological list).  
The nominating professor must sign this cover page.

#### **2. Current official transcript.**

#### **3. A minimum of two letters of endorsement.**

One letter must be from the student's Spanish/Portuguese professor (a narrative endorsement in which specific reasons for nomination are cited); the other letter(s) may be from another teacher, a principal, a guidance counselor, or others familiar with the student.

#### **4. Publicity information:**

Please include on a separate sheet the contact information (name, address, etc.) of local newspaper(s). The following statement, signed and dated by the student, must also be included:

"I hereby grant permission to the Georgia Chapter of AATSP to include [SOTY nominee's name and university affiliation] in press releases, in the organization publications and on the AATSP website."

**Send three (3) copies of the completed nomination packet by postmark deadline, February 5, to:**

Norma Garza  
Habersham Central High School  
2059 St Hwy 197S  
Mount Airy, GA 30563

or submit (1) completed nomination packet online via email to: [ngarza@habersham.k12.ga.us](mailto:ngarza@habersham.k12.ga.us)