

American Association of Teachers of Spanish and Portuguese-Georgia Chapter Vendor Information

The following information is provided to vendors at AATSP GA conferences.

- Vendors must provide their own carts to transport their materials in and out of the conference center.
- Items may not be hung on walls or light fixtures.
- AATSP GA will arrange for a table and chairs for your display and electrical outlets if requested.
- Vendors must provide all items to display their materials beyond the 6ft table being provided in the exhibit fee. Coat racks, etc. are not available to display clothing. Vendor fee will apply for any personal tables brought in by vendor.
- All items left on your table at the end of the conference will be discarded.
- Vendors should not block exit doors or fire pull stations with their displays.
- All vendors are expected to adhere to all building and fire codes.

Vendor Application for exhibits at the annual AATSP-GA conference

Deadline for application: August 31

Company/Organization Name: _____

Representative Name: _____

Address: _____

Home or cell phone: _____ Email: _____

Exhibitor's fee: \$50

Check must be turned in with the application.

A table and chairs will be provided for the booth fee.

Access to an electrical outlet will be available, but please bring an extension cord.

_____ I will require electricity

Please describe below, in 25-50 words, the products, service or programs to be exhibited.

Authorized Signature: _____ Date: _____

Number of booths _____ at \$50.00 per booth.

Direct all mail referring to your exhibits to:

Mary Meyer
3075 Parks Run
Loganville, GA 30052

For annual conference site and directions, see the web page: www.aatsp-ga.org

Revised 6/2/2016